

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on November 13, 2018*

Authority Members present: Mr. Michael Quinn, Chairperson
Mr. Daniel Ridgely
Mr. Mark Girty
Mr. Thomas Ness
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: There were no visitors

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on November 13, 2018. The meeting was called to order at 7:01 p.m. by the Chairperson, Mr. Quinn.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

The approval of the Consent Agenda was tabled so that the Board Members would have more time to review the minutes of the Authority's September 11, 2018, Regular Meeting.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the past period and discussed the same. Mr. Scott indicated that permanent patch paving of areas that had been temporarily cold patched - following sewer or water repair/surface restoration.

Mr. Scott indicated that the Authority personnel had assisted the Town of Wyoming. A deteriorated storm sewer pipe at Wingate North had caused underground soil movement/erosion, Mr. Scott added. Consequently, a sink hole had formed with which the Authority personnel assisted the Town of Wyoming.

Mr. Scott indicated that the Authority's finances were strong. Mr. Scott indicated that the current system balance was \$175,558. The accounts receivable (AR), aging longer than 180 days, was approximately \$61,000, up from previous periods when this had been about \$40,000.

Mr. Scott indicated that the audit of the Authority's financial fiscal year ended September 2018, was being prepared and anticipated the completion in January.

Engineering Report:

Gharebaghi explained the status of the Authority's proposed water main crossing of the Carload Express Railroad property between the Greens at Wyoming and Camden Business Center. A field survey had been completed toward the development of a vertical profile along the center line of the proposed 12-inch water main, Gharebaghi added.

Gharebaghi indicated that an Application for "On track Safety Request" had been filed with Carload Express Railroad for the removal of Fire Hydrant No. 14-4 along North Railroad Avenue that had been stuck by a hit and run vehicle driver.

Gharebaghi indicated that DNREC had presented the Authority with a Source Water Assessment for the Authority's water Source. The Assessment would be available at the Authority's Office.

Legal Report:

There was no legal report.

Comprehensive Planning Committee (CPC):

Mr. Ridgely indicated that a Workshop Session was scheduled for January 22, 2019, at 7:00 p.m. at the Authority's Conference Room, to review future capital projects' priorities and develop cost estimate for inclusion in capital projects in the Authority's Budgets.

The following action was decided pursuant to the Authority's 2018-2019 Fiscal Year budget approval:

Motion: Mr. Winchell made a motion to suspend the Authority's Resolution 2000-03 Provision vis-a-vis "no user rate increase for calender year 2019," seconded by Mr. Ridgely. Motion carried unanimously.

It was announced that the Authority's personnel, family, and the Members of the CWS&WA Board of Directors and their family would be gathering at 12:30 p.m. on December 21, 2018, for a luncheon at the Authority's maintenance building.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Old / New Business:

There was no old or new business for the Board's consideration.

Visitors' Comments:

There were no Visitors' comments.

Adjournment:

Motion: Mr. Girty made a motion to adjourn the Regular Meeting, seconded by Mr. Ness. Motion carried unanimously.

The Regular Meeting adjourned at 7:41 p.m. The next Regular Meeting will be held on December 11, 2018, at 7:00 p.m. at the Authority's Conference Room.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent